

# Model Guidelines for AI Usage in Law Offices

*A “how to” for your office*

Since the release of ChatGPT in November of 2023, there has been increasing interest in how large language models (LLMs) may be used. The legal field has been slow to adopt the technology due to ethical concerns and several much-publicized cases where attorneys failed to do their due diligence and relied on an LLM to their detriment.

Join our experts as we look at Generative AI, guidelines for usage, and practical ways to harness this technology.

## Agenda

- Introduction to Generative AI
- Cautionary Tales
- Guidance and Best Practices
- Practical Uses
- “Ask the Experts” Q&A Session

## Faculty

Shellie Reid, Esq., *Program Manager, Legal Services National Technology Assistance Project, Ypsilanti, MI, Chair*

Kara Peterson, *Co-Founder, descrybe.ai, Boston*

Amani Smathers, Esq., *Innovations Solutions Manager, Chapman and Cutler LLP, Chicago, IL*

## Dates & Location

Register at [www.mcle.org](http://www.mcle.org)

### LIVE WEBCAST

Thursday, November 21, 2024  
3:00 pm–4:00 pm  
Program # 2250090WBC

### REBROADCAST

Friday, December 6, 2024  
10:00 am–11:00 am  
Program # 2250090RB1

### REBROADCAST

Monday, December 16, 2024  
12:00 pm–1:00 pm  
Program # 2250090RB2

### ON DEMAND WEBCAST

View after Monday, December 16, 2024  
Program # 2250090WBA

## Tuition *(includes written materials)*

- \$175
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## Materials

- E-materials link emailed upon registration
- Transcript & videorecording emailed 2 weeks post-program

## CLE Credits

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